

Helpmann Academy Video Submission Guidelines

These guidelines are to be used when making a video submission as part of an application process for Helpmann opportunities. These guidelines are for use when answering the prescribed questions in application forms only and do not replace the other compulsory support material required for an eligible application. The video content, not the video quality is assessable.

Before You Start

- Read all application questions carefully before recording your video
- Plan your responses and make notes or a script
- Ensure you are recording in a quiet, well-lit environment with clear audio

Recording the Video

1. State the question aloud before answering:

Assessors need to clearly identify which application question you are responding to. This ensures your response is assessed against the correct criteria.

Questions can be found on the Application Form or in the Information for Applicants form under the heading “Application”

2. Speak clearly and at a comfortable pace:

Assessors need to understand your response. Speaking clearly and at a steady pace will help ensure your ideas are communicated effectively and assessed fairly against the selection criteria.

You may also like to add closed captions to the file before submitting.

3. Length of responses:

Application questions are typically limited to 500 words per question in the written application. As a guide, 500 words spoken at a clear, conversational pace is approximately 3 minutes.

To ensure fairness and consistency across applications, the first three minutes will be assessed as your response.

4. File Format:

Your video will need to be saved in a MP4 file format.

Submission

- The video must be accessible via URL Link.
- You may use Google Drive or equivalent as the host for the file
- When you tick the box to provide a video submission in the application form, you will be prompted to enter the URL link and the written response boxes will disappear.

If you experience technical difficulties or require accessibility support, please contact Helpmann Academy before the application closing date.